

## Solutions Design Architect

Americas (virtual)

The Solution Design Architect is a key part of the Implementation Team and is responsible for clearly defining and documenting the end-to-end solution for our new client implementations as well as client expansions. This person will work with our Clients/Affiliates and our internal teams to define the best practice workflow from Req to Check across all organizations, systems and functional areas. This person will support multiple implementations simultaneously ensuring that each one is set up for a successful go-live and smooth transition to operations.

To be successful in this role, the ideal candidate will have experience in the staffing industry, and hands-on experience in the systems and processes needed to successfully execute on 100% accurate payrolling, billing and invoicing.

To be effective in this position, you must be highly organized, detail oriented with exceptional listening and problem-solving skills, and be able to coordinate and collaborate with our Clients and their employees at all levels, and with all company departments.

### What you'll get to do:

- Facilitate detailed business reviews that includes process and software for each new client
- Participate and collaborate in the various discovery sessions to ensure a thorough understanding of the processes and requirements across all functional areas
- Provide best practice recommendations and collaborate as needed to ensure a streamlined and efficient process across all organizations and functional areas
- Work with the team to resolve complex problems regarding the usage of our proprietary staffing software and/or other technology solutions
- Document the end-to-end process in clearly defined workflows that depict the systems, functional groups, and handoffs needed to ensure a successful implementation
- Ensure the end-to-end solution delivers 100% accuracy on the two primary objectives for a “Go Live” that all employees are paid accurately, and all client invoices are billed correctly
- Provide a high-level of technical guidance for clients and internal staff using multiple software applications
- Identify red-flags and/or gaps and lead internal staff to address and define the optimal business solutions for the implementation
- Develop expertise and knowledge with other integrated 3rd party software platforms
- Based on any specialization for new clients, recommend supporting user materials, i.e. Reference Guides to be used for training
- Develop an in-depth knowledge of our staffing software including reports/reporting tools and become a subject matter expert on our systems

### Skills and experience we value:

- Bachelor's degree in Human Resources, Accounting or Business Administration preferred
- Must have prior experience in staffing operations and supporting software solutions
- Solid technical background with hands-on experience in Applicant Tracking Software (ATS) applications and/or HRIS systems.
- Proficiency in Microsoft Office; Outlook, Word and Excel, Power Point, Visio and Teams



### Benefits and location:

- Exceptional customer service skills and demeanor, along with the innovative ability to communicate with both technical and non-technical clients
- Must be a team player with a sense of humor and a strong service-oriented attitude
- Independent thinker and analytical problem solver; able to work with minimal supervision and meet deadlines
- Demonstrated ability to improve processes and enhance systems
- Able to recognize problems, develop and evaluate data, determine solutions, and make logical recommendations
- Communication skills: Strong interpersonal skills (listening skills, problem solving, confidence, etc.), ability to multi-task and emphasis on customer service
- Excellent written and verbal communication skills
- Position requires meticulous attention to detail
- Self-directed with the ability to keep up with a very fast-paced environment
- Ability to travel (25%), may increase depending upon growth of company

### How to apply:

Send your cover letter and resume to [recruiter@people20.com](mailto:recruiter@people20.com) and reference the job title and location.

### About People2.0

People2.0 is the world's leading enabler of global, mobile, flexible, and remote work arrangements. The company's employer of record (EOR) and agent of record (AOR) establishments around the world, networked by its proprietary FlexLife™ technology platform, create a unique global ecosystem within which talent suppliers can engage any category of worker in any work arrangement, anywhere, while independently working professionals have access to business support services and portable benefits. Global workforce deployment is facilitated through a single master services agreement and one point of contact. Visit [People20.com](http://People20.com).

People2.0 is committed to providing equal employment opportunities to all associates and applicants without regard to race, color, national origin or ancestry, citizenship status, religion, sex (including pregnancy, lactation, childbirth or related medical conditions), sexual orientation, physical or mental disability, age, veteran status, uniformed servicemember status, gender identity, genetic information (including testing and characteristics) and any other characteristic prohibited by federal, state or local law. Our commitment to equal opportunity employment applies to all persons involved in our operations and prohibits unlawful discrimination by any employee, including supervisors and co-workers.

In furtherance of this commitment, the Company is committed to providing a work environment that is free of prohibited harassment. As a result, the Company strictly prohibits sexual harassment and harassment against applicant and employees based on any legally recognized status, as defined above, or any other status protected by federal, state, or local laws.